



Development Network of Indigenous Voluntary Associations (DENIVA) is a registered, indigenous, non profit making network of Ugandan Non Governmental and Community Based Organisations (NGOs/CBOs) founded in February 1988 by representatives of 21 NGOs, DENIVA has since grown into a large National Network with members all over the country.

#### **Vision Statement**

A civil society promoting openness, tolerance and responsiveness as a basis for sustainable development.

#### **Mission Statement**

A Network of Indigenous Voluntary Associations influencing poverty reduction and good governance processes and strategies through mobilising diverse experiences, knowledge and skills of CSOs in Uganda onto a common platform of action”.

#### **The Values DENIVA Upholds**

Voluntarism, citizens as prime movers of change and owners of power, openness, sharing, learning, Trust, Tolerance, adaptability, responsiveness, mutual support and listening.

MEMBERSHIP APPLICATION FORM

Development Network of Indigenous Voluntary Associations (DENIVA)

P.O. Box 11224 Kampala, Uganda

Off Makerere Road, Kagugube Zone,

Block 9, Plot 490 (Near Law Development Centre)

Tel: 256 (0) 414 – 530575/540189

Fax: 256 (0) 414 – 531236

E-mail: [info@deniva.or.ug](mailto:info@deniva.or.ug)

Website: <http://www.deniva.or.ug>

## PROFILE OF ORGANISATION

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a) Name of the Organisation (in full): -----  
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b) Abbreviation: -----  
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c) P.O. Box Number: -----  
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d) Physical Location (attach map if possible):-----  
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e) Contact Person: -----  
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f) Title of Contact Person: -----  
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g) Telephones: -----  
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Fax: -----E-mail (if any) -----  
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h) Number of staff members (please attach list): -----  
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i) Number of Executive committee members (please attach list): -----  
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j) Number of members of the organisation (please attach list): -----  
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k) Year when your organisation was established: -----  
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l) At what level is the organisation registered with the Government? -----  
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(Please attach registration certificate).

m) Level of operation:

District:-----  
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National: -----  
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Sub county: -----  
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n) Why was the organisation started?

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o) Who started the organisation? -----  
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p) Who currently owns the organisation? -----  
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q) Who is your target group? -----  
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**ORGANISATION'S PROGRAMMES AND FOCUS**

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a) Does the organization have the following?

- Resource centre/s? YES/NO (if yes please attach a separate page describing the kind of Resource centre).
- Constitution YES/NO (If yes, attach it to this document)
- Code of Conduct YES/NO (If yes, attach it to this document)
- Work plan YES/NO (If yes, attach it to this document)
- Gender policy YES/NO (If yes, attach it to this document)
- Annual Report YES/NO (If yes, attach it to this document)
- Newsletter YES/NO (If yes, attach it to this document)
- Information and communication facilities YES/NO ( please specify)
- HIV/AIDS workplace policy YES/NO (if yes, attach it to this document)

b) What are the major achievements of the organization during the last two (2) years?

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c) (1) Current activities

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➤ -----  
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➤ -----  
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(2) Under which sector can you categorise your work (tick the appropriate one):

- Women, education/adult literacy, integrated development, community development, agriculture, water & sanitation, food security, disabilities
- Children, gender, local governance, networking, health, trade, training
- HIV/AIDS 7 STDs, reproductive health, nutrition, the aged, youth, environment, human rights, micro credit, poverty

d) What major objectives does the organisation have for the next 3–5 years?  
(Please attach document if available)

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➤ -----  
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➤ -----  
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➤ -----  
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e) What percentage of funds does the organisation get from the following sources?

Foreign donations (donors) -----  
------%.

Membership subscription/contributions -----  
------%

Own income generating activities -----  
----- %

Bidding for Government tenders -----  
------%

Government basket funds -----  
----- %

Sales from organisation's literature-----  
-----%

Commercial Bank loans-----  
----- %

PAF funds-----  
----- %

Embassy funds-----  
----- %

Other (specify)-----  
----- %

h) In what ways will joining DENIVA help the organisation to achieve its objectives?

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**STATEMENT OF COMMITMENT**

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I believe that I am convinced on the reasons why the organisation is joining the DENIVA family. I will strive to ensure that as an organisation we contribute fully to enriching and enabling the network to serve us better. We believe in the vision of DENIVA and share in the philosophy of promoting openness, tolerance and responsiveness as a basis for sustainable development. On behalf of (organisation's name) -----

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I hereby sign:

NAME: -----

- SIGN-----

POSITION: ----- DATE: -----

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Tel: ----- Email: -----

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**For DENIVA use only**

Comments from Coordinator:

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➤ -----

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➤ -----

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➤ -----

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Membership registration number: -----  
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Registration fee receipt number: -----  
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## DENIVA MEMBERSHIP ELIGIBILITY CRITERIA

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### FULL MEMBERSHIP

An aspiring member organisation:

- Must fill application forms and be certified
- Must be indigenous and have operations in Uganda although not restricted to Uganda
- Must be voluntary and development oriented in nature
- Must adhere to and sign the Network's code of conduct
- Must show willingness to share information about itself and send progress reports to the Secretariat annually.
- Must have been in existence and operational for at least 2 years
- Must be registered with the NGO registration Board or District Authorities and must attach a copy of their constitution, Work plan and registration form to their application form.
- Must have a recommendation from LCI of the area in which the organisation is operating
- Should indicate its location of operation and must be visited to verify its existence and suitability
- Above all must pay annual membership fee in the first month of the year at a fee fixed by the General Assembly.

### FEES TO BE PAID:

1. A non refundable Registration fee for applicants of 100,000 shillings (100,000/=) to be paid on submission of Membership application form with attachments.
2. Membership fees of 100,000 Uganda shillings to be paid upon confirmation/approval of membership to DENIVA.
3. An annual subscription fees are as follows:

<b>Category</b>	<b>Fees per annum</b>
1. CBOs and Honorary Membership	60,000/=
2. CSOs at district level	100,000/=
3. District Networks/ Forum	150,000/=

4. Regional CSOs	200,000/=
5. National CSOs and Associate membership	250,000/=

#### **ASSOCIATE MEMBERSHIP**

- For Associate Membership eligibility, the same criterion is applicable.
- Associate membership shall be open to all International Organisations and Professional Associations, which have shown interest in operating in Uganda
- Registration fees for Associate members is One hundred thousand shillings (100,000/=).