



Job opportunity with USAID/Uganda Civil Society Strengthening Activity

Deadline for application: the end of the day on Monday, May 16th, 2022

East-West Management Institute, Inc. (EWMI) invites applications from highly qualified experts and nationals of Uganda, for the position of ***Communications Specialist*** for its USAID-funded Civil Society Strengthening Activity (CSSA). USAID/Uganda CSSA is a five-year Activity that supports the capacity strengthening of Ugandan civil society organizations (CSOs) to influence and contribute to improved development outcomes in three thematic areas: (1) health, with particular attention paid to achieving Uganda's HIV/AIDS' reduction goals; (2) agriculture and food security; and (3) democracy, rights, and governance.

This is a full-time long-term position with relevant benefit package. It is based in Kampala and will require some travel to other regions of Uganda.

Main Responsibilities:

The Communications Specialist will support CSSA's-wide programs and initiatives. Responsible for internal and external communications including media relations and events support. Determines content topics, coordinates with others to obtain information, writes, edits, designs and sends to donors, and community and business contacts. Prepares the production of press releases, announcements, brochures, event materials, photographs, newsletters, etc. The Communication Specialist will also play a key role in supporting CSSA's civil society organizations partners in their communications efforts. This role will require working closely with CSSA's partners in strengthening their communications efforts.

Required Qualifications:

- Bachelor's Degree in Communication or related field or equivalent education/experience;
- 5-years demonstrated experience in supporting broad-based and successful communication programs;
- Superb writing and analytical skills as well as excellent verbal communication in English;
- Ability to work and train civil society organizations;
- Extensive knowledge of social media and emerging communication platforms;
- Thorough knowledge of media operations;
- Strong organization, communication, and interpersonal skills;
- Experience in graphic design or related field;
- Proficiency with basic computer programs such as PowerPoint, Excel and Word;
- Exceptional interpersonal and time-management skills;
- Ability to prioritize, multi-task and work well under pressure to meet deadlines; and
- Experience working on USAID-funded projects is preferred.

To apply: Please send (i) a curriculum vitae, (ii) cover letter, and (iii) contact information for three references to: ugandajobs@ewmi.org. Please include in the subject line "***Communications Specialist***". EWMI appreciates all applications, but only shortlisted candidates will be contacted. No phone calls please. EWMI is an equal opportunity employer.

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